

Austerfield Study Centre Limited

Safeguarding policy

September 2023

The purpose and scope of this policy statement

The purpose of this policy statement

is:

- to protect children and **young** people **who** receive ASCL's services. This includes the children of **adults** who use our services
- to **provide** parents, **staff and volunteers** with **the** overarching principles **that** **guide our** approach to child protection.

This policy statement applies to **anyone** working on behalf of Austerfield Study Centre, including senior managers and the board of directors, paid **staff**, volunteers, **sessional workers, agency staff and students**. **This policy** needs to be read in **conjunction** with **your agencies** safeguarding policy, where appropriate.

Legal framework

This policy **has** been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available **from** [nspcc.org.uk/childprotection](https://www.nspcc.org.uk/childprotection).

We believe that:

- children and **young** people should never experience abuse **of any kind**
- we **have** a responsibility to promote the welfare of all children **and** young people, to keep them safe and to practise in a way **that** protects them.

We recognise that:

● **the welfare of the child is paramount**

● some children are additionally **vulnerable because of** the impact of **previous** experiences, **their** level of dependency, communication needs or other **issues**

• **working in partnership with** children, young people, **their parents**, carers and other **agencies is essential in promoting** young people's **welfare**.

We will **seek to keep** children **and young** people **safe** by:

valuing, listening to and respecting **them**

• appointing a nominated designated safeguarding lead (Nigel Senior) for safeguarding

• developing child protection and safeguarding policies and procedures which reflect best **practice**

● using our safeguarding procedures to share concerns **and** relevant information with agencies who need to know, and involving children, **young** people, parents, families and carers **appropriately**

● sharing information about child protection and **safeguarding** best practice with children, **their families, staff and** volunteers via **posters and one to one discussions**

• recruiting **staff** and volunteers safely, ensuring **all necessary** checks are made

• providing effective management for **staff** and volunteers through **support** and training

• implementing a code of conduct for **staff** and volunteers

using our procedures to manage any **allegations** against **staff** and volunteers appropriately

• ensuring **that** we have effective complaints **process in place**

• ensuring that we provide a safe physical environment for our children, young people, **staff** and volunteers, by applying health and safety measures in accordance with the law and **regulatory** guidance

• gaining consent from parents/carers on photography and image sharing

• recording **and** storing information **professionally and** securely.

Related policies and procedures

This policy statement **should be** read alongside our organisational policies **and** procedures, including:

• **Children Act 2004**

http://www.legislation.gov.uk/ukpga/2004/31/pdfs/ukpga_20040031_en.pdf

• **Working Together to Safeguard Children 2018**

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/779401/Working_Together_to_Safeguard-Children.pdf

Contact details

Designated Safeguarding officer: Nigel Senior 07306 339514

NSPCC Helpline 0808 800 5000

Doncaster Social Care

01302 737777 (8.30am - 5pm Monday to Friday)

01302 796000 (outside office hours)

This policy was last reviewed March 2023.

Signed: ..

Position

LOF

DSQ

Date: MARCH 2023.

We are committed to reviewing **our** policy **and** good practice annually.